



County Hall
Hertford, SG13 8DF

Tel: 0300 123 4043

My ref: School Planning

Date: 14 November 2016

Dear Consultee

Consultation on the proposal to reduce the Published Admission Number (PAN) of St Paul's Walden Primary School by 2 places from 17 to 15 from September 2018.

This proposal forms part of a wider consultation on school admission arrangements for 2018/19, which opens on 14 November 2016 and closes on 23 December 2016.

As someone who may have an interest, we are consulting you on the following proposal:

To reduce the PAN of St Paul's Walden Primary School, Bendish Lane, Whitwell, Hitchin, Hertfordshire, SG4 8HX by 2 places from 17 to 15 from September 2018.

Why is this being proposed?

A reduction in the PAN from 17 to 15 places would allow the school to organise its mixed classes more effectively, in line with Key Stage 1 legislation (which legally limits infant classes to no more than 30 pupils). Being able to organise classes more efficiently in groups of 30, by teaching two year groups together throughout the school, positively impacts a school's finances, which in turn helps to support teaching and learning. The current pupil forecast for 'The Waldens' area (see table overleaf), which includes the current number of reception places available at the school (its PAN), indicates that there will be sufficient places to meet local demand from September 2018. That would also be the case should the proposal to remove 2 places at St Paul's Walden Primary School be agreed. For these reasons, the proposed PAN reduction is supported by the headteacher and governing body of St Paul's Walden Primary School. Should the proposal be implemented, the school would admit 15 reception-aged children in September 2018 and in each subsequent year thereafter.

THE WALDENS

11.4

Summer Term 2016/17 Forecast	2016/17	2017/18	2018/19	2019/20
Number of reception places available	62	62	62	62
Demand for reception places	59	65	53	39
Surplus/Shortage	3	-3	9	23
% Surplus/Shortage	4.8%	-4.8%	14.5%	37.1%
No of FE	0.1	-0.1	0.3	0.8

Have your say.

You have until 23 December 2016 to let us know your views on this proposal. The easiest way you can do this is by completing the online form on our website at <http://www.hertsdirect.org/your-council/consult/schoolsconsult/>. You can tell us if you agree or disagree with the proposal and leave your comments.

If you do not have access to the internet you can visit your local library where free access is available to all Hertfordshire residents. Should you wish to request a hard copy of the response form or need help understanding this information you can email contact@hertfordshire.gov.uk or alternatively please call us. An interpreting service is available for those who need it.

Your response must be received by 23 December 2016. We will not be able to acknowledge or respond individually to your comments but they will be taken into account, as explained below.

How the decision will be taken.

This is a consultation and no decision has been made yet. All responses received will be made available to elected members who make the final decision. All responses may be made available in public reports, although personal details will be removed to respect individual privacy.

The following timetable outlines the decision-making process. Please note that meetings marked with * will be open to the public. Although it will not be possible to inform everyone individually of the decisions made, you will be able to access this information throughout the process at: <https://cmis.hertfordshire.gov.uk/hertfordshire/CabinetandCommittees.aspx>

Process	Date
Consultation	14 November – 23 December 2016
Education Panel*	8 February 2017

Cabinet*	20 February 2017
Full County Council*	21 February 2017
Proposed Implementation	September 2018

Yours faithfully

Simon Newland,
Operations Director, Education